

# Checklist for Incoming 9th Graders - Catholic School

## Due before the High School Placement Test (HSPT):

- Online Admissions Application + \$50 fee
- Release of Record Form
- Copy of Birth Certificate
- Social Security Number
- ESE Students - I.E.P. / 504 Plan
- ESE Students - *Initial* Psychoeducational Evaluation
- ESE Students - *Most Recent* Evaluation (*no later than 3 years*)

## ***The following documents will be provided directly from the Catholic School:***

- Principal Recommendation Form
- Last TerraNova Test Scores
- Most recent 8th Grade Report Card
- 7th Grade Report Card

## Due at the time of registration:

- Original Immunization Record Form (*no older than one year from start date*)
- Original Physical Health Form (*no older than one year from start date*)
- Original Catholic Parish Discount Form (*if applicable*)
- Step Up or AAA Award Letter (*if applicable*)
- Proof of McKay Matrix Number or Gardiner Award Letter (*if applicable*)

All unofficial documents may be scanned and emailed to [admissions@pacehs.com](mailto:admissions@pacehs.com).  
Official/original documents must be mailed or dropped off at our office.

Questions? Email [admissions@pacehs.com](mailto:admissions@pacehs.com) or call 305-623-7223 ext. 342